



HARTSTOWN
COMMUNITY SCHOOL

POBALSCOIL BHAILE AN HARTAIGH

Hartstown Community School, Hartstown Road, Clonsilla, Dublin 15. D15 X049
www.hartstowncommunityschool.com email: info@hartstowncs.ie

18th March 2020

Dear Parent or Guardian,

To date we have been following the HSE advice as given to us by the Department of Education and Skills. We have shared and will continue to share this evolving advice with you on our website.

All students and teachers have a school email address. The school is using Microsoft Office as the means to communicate with pupils and this can be accessed remotely by their phone or by a laptop/computer. Guidelines on these can be found in the student journal. Please ask your son/ daughter about this and ensure that he/she is aware of how to access his/her account. If they claim they cannot access their account, please email info@hartstowncs.ie or hkelly@hartstowncs.ie and advice will be sent directly to you. Please take the time to ensure he/she can login to their Office account. Please continue to watch our website and social media accounts for regular updates.

Some staff, students and parents may have difficulties with access to internet and as a last resort, students would be advised to use past examination papers as a source of study and revision. In addition, students may consider completing work and sending a picture of it via the agreed platforms to the teachers for feedback.

We expect teachers to be in contact with students, setting and collecting work remotely. We would ask that school hours be respected in these communications. We would also ask that appropriate social media etiquette be observed as well as adherence to the school Digital citizen and Acceptable Use Policy. Priority will be given to students in exam years. It is my understanding that the State Exams Commission are putting a contingency plan in place for the Orals and other State Exam related projects. As soon as we receive information on this, we will let you know.

Communication will be by text, through our website and through our social media accounts. Please make sure we have your current text number. Contact the office via the email provided above, with up to date contact details if you have made changes.

At this stage, schools are due to reopen on Monday, 30th March. I would ask that you keep in your thoughts those who have been directly affected by the Coronavirus Covid-19. We will also keep those healthcare workers who are managing the illness in our thoughts.

Yours sincerely,

Lucia Ryan

Principal